



# SBI OFFICERS' ASSOCIATION : BHOPAL CIRCLE : BHOPAL

(Registered Under Indian Trade Unions Act 1926, Regd. No. 1562/BPL/73)

STATE BANK OF INDIA  
Local Head Office  
Mezzanine Floor  
Hoshangabad Road  
Bhopal - 462 011

All Letters to be Addressed  
to the General Secretary

NO. ASN/58

06.08.2022

Dear Participants,

## 2<sup>nd</sup> Training programme on Defence Counsel Rules & Regulations

State Bank of India Officers Association welcomes all the participants on the occasion of Defense Counsel/Representative Workshop from 26.08.2022 to 29.08.2022 going to be conducted in Bhopal. We proudly announce that our Veteran & Experienced Leadership from our Beloved Federation viz Com. Y Sudarshan, Com. G.D. Nadaf, Com. Ram Sabhapati, Com. Shyam Sunder Rao, & Com. G. Subramaniam will grace the workshop with their deepest knowledge. Com. L Narsimhan will also grace the workshop.

Comrades, with a view to make this workshop a meaningful event certain rules have been formulated for strict adherence by the participants & Committee Member as under

### **FOR ORGANIZING COMMITTEE:-**

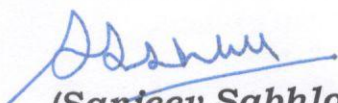
1. The committee members will coordinate with the hostel in-charge/security guards to minimize the hurdles to the participants reaching at the place of stay especially at the odd hours.
2. All the members of the organizing committee will ensure that the participants have a comfortable stay at the venue/hostel.
3. The committee members will also ensure that the Breakfast, lunch, dinner and Tea /Tea & snacks are available at the appropriate timings.
4. The committee members will also ensure liaisoning with Banks Medical Officer to ensure uninterrupted medical services in case of need.
5. The committee members will be in touch with all the participants to ensure that their needs viz stationary items, room arrangements, medicines and travel arrangements are at place.
6. The committee members will also assist the Faculty members, President & General Secretary SBIOA Bhopal in day to day arrangements to ensure smooth functioning of the workshop sessions.
7. **The names of the Organizing committee members are as under:-**

| S.No. | Name                     | Post                 | Mobile No. |
|-------|--------------------------|----------------------|------------|
| 1     | Com. Sunil Lala          | Vice President       | 8989792869 |
| 2     | Com. G.D Mishra          | DGS(HQ)              | 9425012330 |
| 3     | Com. Goverdhan Chandwani | DGS (Bhopal Module)  | 7987910021 |
| 4     | Com. R.S. Choubey        | AGS (Bhopal Module)  | 9425301871 |
| 5     | Com. Ashok Joshi         | Organizing Secretary | 9425005582 |



**FOR PARTICIPANTS:-**

1. This is going to become a very important event and you are a proud participant recommended by the Dy General Secretary of your respective module. You are advised to make optimum use of this workshop with a view to equip yourself fully for the unforeseen challenges coming out your ways in future. You will become a privileged soldier with all academic knowledge to fight for our esteemed members.
2. All the participants will inform their journey program/schedule to any of the Organizing Committee members prior to proceeding for journey to enable them to make sufficient reference at the place of stay.
3. All the participants will ensure to reach the venue on 25.08.2022 or before the start of the inaugural session on 26.08.2022 at 9.30 am.
4. All the participants will carry their Bank's ID Cards with them and show it at the reception/Guards counter at the time of their entry and accommodation allotment.
5. The participants will strictly follow the timings of the sessions and have to be present in all the sessions except any medical condition certified by the Bank's Medical Officer.
6. No participants will be allowed during the workshop days to remain absent from any session for any personal work in any condition except the situation beyond his control.
7. The participants are instructed not to consume liquor/any toxic drink and/or smoking during and after the session in the venue Premises. It is also instructed that participants are not allowed to enter the Premises / Hostel after consuming any toxic drinks from outside. This rule has to be followed meticulously.
8. The participants should adhere to the timings of their breakfast, lunch & dinner. Once the mess is closed the participant (s) will have to manage the same from their own source.
9. The participants will be provided with vegetarian meals in lunch & dinner.
10. The Morning Tea will be supplied at your door step in the hostel around at 6.30 am

  
**(Sanjeev Sabhlok)**  
**General Secretary**