



SBI OFFICERS' ASSOCIATION : BHOPAL CIRCLE : BHOPAL

(Registered Under Indian Trade Unions Act 1926, Regd. No. 1562/BPL/73)

STATE BANK OF INDIA
Local Head Office
Mezzanine Floor
Hoshangabad Road
Bhopal - 462 011

All Letters to be Addressed
to the General Secretary

ASN/59

DATE:- 16.08.2022

The DY.General Manager & CDO,
State Bank of India
Local Head Office
BHOPAL (MP)

O/c.



DEAR SIR,

FAREWELL FUNCTION AT OFFICER'S CANTEEN, 5th FLOOR,
SBI, LHO BUILDING, ON 30/08/2022 (Tuesday)

We propose to conduct a farewell function at officer's Canteen, 5th floor, SBI, LHO Building, Bhopal On 30th August 2022 (Tuesday) at 5.30 pm & on words on the occasion of retirement of our Colleagues.

2. We, therefore, request you to please, permit us to use the officer's canteen. On Fifth floor We shall ensure To follow all COVID-19 prevailing precautions announced from time to time by Govt. Authorities.
3. It is also requested to kindly provide us blanket permission to conduct farewell meetings on Every penultimate working Day of the month as one time measure to avoid paper work .

Yours faithfully,

(SANJEEV SABHLOK)
GENERAL SECRETARY



Copy forwarded, for information and necessary arrange

1. The Asst.General Manager, OAD.SBI, LHO, Bhopal for providing snacks and refreshment 100 members though officers' Canteen.
2. The Asst.General Manager (premiss), for providing seating and other necessary arrangement for 100 members
3. The Asst.General, security, SBI, LHO, Bhopal for providing necessary security arrangements'.
4. The Asst.Gen. Manager (HR), SBI, LHO, BHOPAL
5. The Asst. Gen. Manager, SBI officers Mess, 5th floor, SBI, LHO, Bhopal for providing snacks and refreshment for 100 members.

(GENERAL SECRETARY)

